

**Village of Corinth
Planning Board
244 Main St.
Corinth, NY 12822**

Chairman

Matthew G. Rogers : 654-7591

Board Members

Debbie Stollery: 654-2740

Joe Sycuro: 654-6207

Dear Applicant:

Welcome and thank you for your interest in the Village of Corinth. The Planning Board was established in 1975 by the Board of Trustees of the Village of Corinth in order to review site plans and subdivisions of land. We are committed to encouraging proper growth and development within the Village of Corinth.

Currently, there are two primary areas that receive oversight by the Planning Board. These are site plan review and subdivisions of land. Should a project require review or approval by the Planning Board the process may take approximately one to three months and will likely require a public hearing. Depending on the complexity of an application, this time frame may vary according to applicable law.

Attached is an application packet, including a Short Environmental Assessment Form. Please complete this packet, including the first page only of the short Environmental Assessment Form, as fully as possible. Bring the original and seven (7) copies of the application materials to the Village Clerk at least seven (7) days prior to a regularly scheduled Planning Board meeting. The Planning Board normally meets on the fourth Thursday of each month at 7pm in the Village Hall, 244 Main Street, Corinth, NY 12822. Please check with the Village Clerk for any changes. The Board will consider your application at the next meeting following receipt of it. When your application is considered complete, you will be asked to submit the required fee before a public hearing can be scheduled.

The fees are as follows:

Site Plan Review - \$100.00

Subdivision - \$ 10.00 plus \$5.00 per proposed lot

If you have questions or need assistance, please feel free to contact any of the members of the Planning Board or our attorney. Copies of the Village Code are located at the Village Hall and the Corinth Free Library. We look forward to working with you.

Sincerely,

Village of Corinth Planning Board

Enclosures:

Site Plan Review Application

Short Environmental Assessment Form

VILLAGE OF CORINTH PLANNING BOARD

APPLICATION FOR SUBDIVISION OF LAND

APPLICANT NAME: _____

APPLICANT ADDRESS: _____

PHONE: () _____

ADDRESS OF PROPERTY UNDER REVIEW: _____

TAX MAP COORDINATES: Section _____ Block _____ Lot _____

NOTE: If additional space is required attach separate sheet, including reference to item number.

NOTE: The required fee of \$10 plus \$5 for each lot must be presented with this application.

NOTE: The original and seven (7) copies of the completed application are required.

1. Title of drawing or survey, including name and address of applicant and person responsible for preparation of such drawing or survey. The Planning Board reserves the right to require a survey prepared by a licensed land surveyor.

2. North arrow, scale and date to be clearly indicated on drawing or survey.

3. Boundaries of the property, including all existing easements, rights-of-way, driveways, buildings, plotted to scale, preferably one to forty (1:40) to be clearly indicated on drawing or survey. Setback lines to all existing structures must be clearly delineated.

4. Purpose of the proposed subdivision.

5. Grading and drainage plan, showing existing and proposed contours, rock outcrops, depth to bedrock, soil characteristics, watercourses and wetlands. Describe below and indicate clearly on drawing or survey.

6. Location, design, type of construction, proposed use and exterior dimensions of all buildings and structures. Describe below and indicate clearly on drawing or survey.

7. Location, design and type of construction of all driveways, parking areas and truck loading areas, showing access and egress, including all driveways. Describe below and indicate on drawing or survey.

8. Provision for pedestrian access, sidewalks and bike paths, if any. Describe below and indicate clearly on drawing or survey.

9. Location, design and construction materials of all existing or proposed site improvements, including streets, roads, drains, culverts, retaining walls and fences. Describe below and indicate clearly on drawing or survey.

10. Method of sewage disposal and location, design and construction materials of such facilities. Describe below and indicate clearly on drawing or survey.

11. Method of securing public water and location, design and construction materials of such facilities described below and indicate clearly on drawing or survey.

12. Location of fire and other emergency zones, including the location of fire hydrants. Describe below and indicate clearly on drawing or survey.

13. Location, design and construction materials of all energy distribution facilities, including electrical gas and solar energy. Describe below and indicate clearly on drawing or survey.

14. Location, size and design and type of construction of all proposed signs. Describe below and indicate clearly on drawing or survey.

15. Location and proposed development of all buffer areas, including existing vegetative cover. Describe below and indicate clearly on drawing or survey.

16. Location and design of outdoor lighting facilities. Describe below and indicate clearly on drawing or survey.

17. Identification of the location and amount of building areas proposed for retail sales or similar commercial activity. Describe below and indicate clearly on drawing or survey.

18. General landscaping plan and planting schedule (if any).

19. An estimated project construction schedule.

20. Record of application for and status of all necessary permits from other governmental bodies.

21. Identification of any permits from other governmental bodies required for the project's execution.

22. Other elements integral to the proposed development as may be considered necessary in the particular case by the Planning Board.

Applicant's Signature

Date

NOTE: No subdivision or new use or activity on the property in question is to begin prior to final approval by the Planning Board of the Village of Corinth, except as otherwise provided by law.

I hereby give permission for the members of the Planning Board of the Village of Corinth to gain access to my property for the purpose of inspection of the lands to be subdivided.

Applicant's Signature

Date

I hereby designate _____ to represent me before the Planning Board of the Village of Corinth in all procedures relative to the above application for subdivision of land.

Applicant's Signature

Date

PROJECT ID NUMBER

SEQR

617.20

APPENDIX C

STATE ENVIRONMENTAL QUALITY REVIEW

SHORT ENVIRONMENTAL ASSESSMENT FORM

for UNLISTED ACTIONS Only

PART 1 - PROJECT INFORMATION (To be completed by Applicant or Project Sponsor)

1. APPLICANT / SPONSOR	2. PROJECT NAME
3. PROJECT LOCATION: Municipality	County
4. PRECISE LOCATION: Street Address and Road Intersections, Prominent landmarks etc - or provide map	
5. IS PROPOSED ACTION : <input type="checkbox"/> New <input type="checkbox"/> Expansion <input type="checkbox"/> Modification / alteration	
6. DESCRIBE PROJECT BRIEFLY:	
7. AMOUNT OF LAND AFFECTED: Initially acres Ultimately acres	
8. WILL PROPOSED ACTION COMPLY WITH EXISTING ZONING OR OTHER RESTRICTIONS? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, describe briefly:	
9. WHAT IS PRESENT LAND USE IN VICINITY OF PROJECT? (Choose as many as apply.) <input type="checkbox"/> Residential <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Agriculture <input type="checkbox"/> Park / Forest / Open Space <input type="checkbox"/> Other (describe)	
10. DOES ACTION INVOLVE A PERMIT APPROVAL, OR FUNDING, NOW OR ULTIMATELY FROM ANY OTHER GOVERNMENTAL AGENCY (Federal, State or Local) <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, list agency name and permit / approval:	
11. DOES ANY ASPECT OF THE ACTION HAVE A CURRENTLY VALID PERMIT OR APPROVAL? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, list agency name and permit / approval:	
12. AS A RESULT OF PROPOSED ACTION WILL EXISTING PERMIT / APPROVAL REQUIRE MODIFICATION? <input type="checkbox"/> Yes <input type="checkbox"/> No	
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE TO THE BEST OF MY KNOWLEDGE	
Applicant / Sponsor Name	Date:
Signature _____	

**If the action is a Coastal Area, and you are a state agency,
complete the Coastal Assessment Form before proceeding with this assessment**

PART II - IMPACT ASSESSMENT (To be completed by Lead Agency)

A. DOES ACTION EXCEED ANY TYPE I THRESHOLD IN 6 NYCRR, PART 617.4? If yes, coordinate the review process and use the FULL EAF.
 Yes No

B. WILL ACTION RECEIVE COORDINATED REVIEW AS PROVIDED FOR UNLISTED ACTIONS IN 6 NYCRR, PART 617.6? If No, a negative declaration may be superseded by another involved agency.
 Yes No

C. COULD ACTION RESULT IN **ANY** ADVERSE EFFECTS ASSOCIATED WITH THE FOLLOWING: (Answers may be handwritten, if legible)

C1. Existing air quality, surface or groundwater quality or quantity, noise levels, existing traffic pattern, solid waste production or disposal, potential for erosion, drainage or flooding problems? Explain briefly:

C2. Aesthetic, agricultural, archaeological, historic, or other natural or cultural resources; or community or neighborhood character? Explain briefly:

C3. Vegetation or fauna, fish, shellfish or wildlife species, significant habitats, or threatened or endangered species? Explain briefly:

C4. A community's existing plans or goals as officially adopted, or a change in use or intensity of use of land or other natural resources? Explain briefly:

C5. Growth, subsequent development, or related activities likely to be induced by the proposed action? Explain briefly:

C6. Long term, short term, cumulative, or other effects not identified in C1-C5? Explain briefly:

C7. Other impacts (including changes in use of either quantity or type of energy? Explain briefly:

D. WILL THE PROJECT HAVE AN IMPACT ON THE ENVIRONMENTAL CHARACTERISTICS THAT CAUSED THE ESTABLISHMENT OF A CRITICAL ENVIRONMENTAL AREA (CEA)? (If yes, explain briefly:
 Yes No

E. IS THERE, OR IS THERE LIKELY TO BE, CONTROVERSY RELATED TO POTENTIAL ADVERSE ENVIRONMENTAL IMPACTS? If yes explain:
 Yes No

PART III - DETERMINATION OF SIGNIFICANCE (To be completed by Agency)

INSTRUCTIONS: For each adverse effect identified above, determine whether it is substantial, large, important or otherwise significant. Each effect should be assessed in connection with its (a) setting (i.e. urban or rural); (b) probability of occurring; (c) duration; (d) irreversibility; (e) geographic scope; and (f) magnitude. If necessary, add attachments or reference supporting materials. Ensure that explanations contain sufficient detail to show that all relevant adverse impacts have been identified and adequately addressed. If question d of part ii was checked yes, the determination of significance must evaluate the potential impact of the proposed action on the environmental characteristics of the CEA.

Check this box if you have identified one or more potentially large or significant adverse impacts which **MAY** occur. Then proceed directly to the FULL EAF and/or prepare a positive declaration.

Check this box if you have determined, based on the information and analysis above and any supporting documentation, that the proposed action **WILL NOT** result in any significant adverse environmental impacts **AND** provide, on attachments as necessary, the reasons supporting this determination.

 Name of Lead Agency

 Date

 Print or Type Name of Responsible Officer in Lead Agency

 Title of Responsible Officer

 Signature of Responsible Officer in Lead Agency

 Signature of Preparer (if different from responsible officer)